

STATE-SPONSORED ASH TREE REMOVAL CONTRACT CONTRACTOR ROLES AND RESPONSIBILITIES

To assist Southeast (SE) Michigan landowners impacted by EAB, the State of Michigan has implemented a state contract to facilitate removal of ash trees by prequalified contractors using standardized pricing for tree removals within the EAB quarantine counties of SE Michigan. The expected large number of trees for removal in this program will result in a reduced cost option for ash tree removal for municipal and private landowners choosing to participate.

This program, designed for implementation by local units of government is a voluntary option for municipalities and landowners choosing to remove their ash trees. Local municipalities will designate a Municipal Corporation Coordinator (MCC) who will identify and compile the list of ash trees for removal, and contract for the removal of the ash trees.

Contractors participating in this program will be responsible to respond to bid requests from the MCC listing availability, cost information, and a work plan describing your ability to accomplish the specific requirements called for in the bid.

Upon an award by the MCC, the contractor will be further responsible to:

1. Submit a copy of the awarded Tree Inventory/Work Order/Site Verification Form (*see sample form in binder*), to:
Michigan Department of Agriculture
Shannon Pavwoski
Pesticide & Plant Pest Management Division
P.O. Box 30017
Lansing, MI 48909
2. Remove all ash trees identified by the MCC as indicated on the Tree Inventory/Work Order/Site Verification form and attached location information. This form will include number of trees to be removed by location and size.
3. Contractor will perform the work under the direction and control of the MCC.
4. The contractor shall perform the following work for each ash tree removal. All of the following is included in the unit price per tree removal as applicable:
 - a. Remove all ash trees designated by the MCC.
 - b. Pick up and chip all fallen branches in all areas surrounding tree.
 - c. Clean, sweep and restore all areas to the condition prior to removal operations.
 - d. Remove all debris.
 - e. Transport all ash tree(s) and chipped materials to the closest marshalling yard (*list of marshalling yard in binder*) or as directed by the MCC.
 - f. Remove ash trees using acceptable industry practices. Contractor should expect that it might be necessary to climb trees to perform the tree removal for this specification.
 - g. Driveways and alleys are not to be blocked with generated tree debris beyond the time it takes to complete required work on that site and shall at no time remain overnight.
 - h. Contractor must relocate any fixtures or property (included by not limited to fences, furniture, gates) necessary to complete the work of this contract. Any fixtures or property removed or altered shall be returned to its original site, repaired to its original condition, or if it is unable to be repaired, then replaced with at least an item of equal quality.
5. All removal activities must be consistent with EAB quarantine requirements. Within the EAB quarantine constraints, the MCC will have the ability to market useable wood from these removals. Disposition of wood will be identified in the bid package.
6. Direct all matters involving payment for services to the local MCC.